

**Community Partnerships Academy- PARENT COUNCIL MEETING AGENDA**  
**December 15th, 2005 7:00 – 9:00 p.m. @ the College and Career Center at Berkeley High School**

<b>Time</b>	<b>Topic</b>	<b>Activities</b>
7:00-7:10	Introduction	<b>Review meeting agenda and goals</b> (Rich) <ul style="list-style-type: none"> <li>• Assign meeting roles  -timer, recorder, process observer</li> <li>• Check “comings and goings”</li> </ul>
7:10- 7:30	Bridging from Last Meeting	<b>Updates: Hear about</b> (Rich) <ul style="list-style-type: none"> <li>• December 2<sup>nd</sup> Potluck: How did it go?</li> <li>• Current work of the different committees  -How is fundraising coming along?  -How is the communications committee doing?</li> <li>• Leadership Council</li> <li>• Small School Council</li> <li>• Outreach to parents&gt; Mass calling---Karen Davis</li> <li>• Any other updates that are important about CP Academy</li> </ul>
7:30-8:00	College Admissions Night an “on track to graduation” in January and Four Year Student Plan	<b>Being “On Track to Graduation” and “College Ready”</b> (Irma) <ul style="list-style-type: none"> <li>•Discuss two possible proposals to address information to parents on these two topics</li> <li>• Spend some time discussing and brainstorming</li> <li>• Decide who will continue with this work: Will there be committee?  &gt; take sign ups</li> <li>• What needs to be done about devising a Four Year Plan for students?</li> </ul>
8:00-8:30	Parent Expectations	<b>Plan for Writing Expectations for the Parents of CP Academy</b> (Sandy) <ul style="list-style-type: none"> <li>•See models from teachers/other schools</li> <li>• Brainstorm ideas</li> <li>• Select person(s) to write up initial drafts and bring to next meeting for further input and to finalize</li> </ul>
8:30-8:50	Student Support	<b>Brainstorm</b> (Rich) <ul style="list-style-type: none"> <li>• How will parents assist students and teachers with the persistent need to address completion and turning in of homework?</li> <li>• Can the parents come up with some incentive that would be parent sponsored to assist with this?</li> <li>• Who will do what and by when?</li> </ul>
8:50-9:00	Closure	<b>Wrapping Up</b> (Rich) <ul style="list-style-type: none"> <li>• Set next Parent Council meeting date</li> <li>•Announcements</li> <li>• Process observations</li> <li>• Meeting reflections</li> <li>•Adjourn</li> </ul>

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