

# DRAFT-Community Partnerships Academy- PARENT COUNCIL MEETING AGENDA

January 19th, 2005 7:00 – 9:00 p.m. @ the College and Career Center at Berkeley High School

Time	Topic	Activities
7:00-7:10	Introduction	<b>Review meeting agenda and goals</b> <span style="float: right;">(Rich)</span> <ul style="list-style-type: none"> <li>• Assign meeting roles                             <ul style="list-style-type: none"> <li>-timer, recorder, process observer</li> </ul> </li> <li>• Check “comings and goings”</li> </ul>
7:10- 7:30	Bridging from Last Meeting	<b>Updates: Hear about</b> <span style="float: right;">(Rich)</span> <ul style="list-style-type: none"> <li>• Current work of the different committees                             <ul style="list-style-type: none"> <li>-How is fundraising coming along?</li> <li>-How is the communications committee doing?</li> </ul> </li> <li>• Leadership Council</li> <li>• Outreach to parents&gt; Mass calling---Karen Davis</li> <li>• Any other updates that are important about CP Academy</li> </ul>
7:30-8:00	College Admissions Workshops	<b>Update on College Admissions Workshops</b> <span style="float: right;">(Irma)</span> <ul style="list-style-type: none"> <li>• Update on Planning for two separate Saturday workshops</li> <li>• Decide who will continue with this work: Will there be committee?</li> </ul>
8:00-8:30	Parent Expectations	<b>Plan for Writing Expectations for the Parents of CP Academy</b> <span style="float: right;">(Rich)</span> <ul style="list-style-type: none"> <li>• Update on where this work is</li> <li>• What is the plan for continuing with this work?</li> </ul>
8:30-8:50	Topics Related to Upcoming Spring Recruitment	<b>Recruitment Update and Input into CP Academy Brochure</b> <span style="float: right;">(Flora)</span> <ul style="list-style-type: none"> <li>• Calendar of Upcoming Recruitment (Matt Huxley is working on a comprehensive table to include all of these)</li> <li>• What does recruitment entail?</li> <li>• Review past CP Academy brochure and provide input:</li> </ul> Key Questions: -How do we present ourselves as an academy? - Are we highlighting our strengths? -Is what is here what needs to be here? -What needs to be changed, added, or deleted?
8:50-9:00	Closure	<b>Wrapping Up</b> <span style="float: right;">(Rich)</span> <ul style="list-style-type: none"> <li>• Review date for the next Parent Council meeting date</li> <li>• Announcements</li> <li>• Process observations</li> <li>• Meeting reflections</li> <li>• Adjourn</li> </ul>