

## Minutes of the 28 February 2008 CPA Parent Council Meeting

15 parents in attendance. Chesseboard pizza and drinks were offered.

Tory facilitated the meeting.

Study Skills Workshop – next Thurs – see the BHS e-tree for more info.

The College Info Session was discussed. Angela Price has been contacted and confirmed. Flora Russ has been contacted and confirmed. The College and Career Center has been reserved. A PA system has been confirmed. Ken will be bringing brunch snacks courtesy of Trader Joe's and Tory will be bringing plates and other eating utensils. We will try automatic phone calls to increase participation from parents. Edith with Wyn's help will be in charge of this. It was pointed out that in addition to parents, kids should definitely come also. Ken will be the MC. Flyers will be given to each teacher for kids to take home to their parents for further dissemination of information as well as posting on the website and emails to parents.

A date for the annual end of school year celebration BBQ has been confirmed. The CPA graduation day is May 29<sup>th</sup> 2008, the Senior Awards day is May 28<sup>th</sup> 2008 so Saturday, the 17 May 2008 was picked as the BBQ day. It will be held from 12 noon to 3 pm. We will ask Marty to reserve the San Pablo Park rec center.

With respect to Ms. Gartner, the science teacher, not posting HW, Veronica said she could possibly get her son, who is in the class to get the HW and send it for posting. Also we could get Ms. Russ to advertise it as a job for a student to post the HW. It was emphasized that the posting of the HW is a clear commitment by staff and the Leadership Counsel, and has come to be expected by parents. If nothing happens in two weeks, more corrective action must be taken.

Update of transfer of responsibility of website from Rich (senior parent) to Bo (freshman parent):

Flora has given the necessary info for this transfer to occur. It should happen in the next month. Crystal Jensen, head of BHS's technology department, has requested Bo's presence at the next meeting to determine the structure of the whole school (BHS) website including Edline. A side discussion surfaced as to 1/3 of CPA parents still have no internet access. The possible solutions given were libraries, give-aways of used lap tops and the use of cell phones to access the internet.

Leadership Council (LC) Discussion on the lack of a structure to elect students to the LC. In the pass there use to be a Leadership Class meeting at lunch time and sometimes afterschool for continuity of students. Problem – with the transfer of resources to AP English and Writer's Coach Connection there is not enough money to support the class so it doesn't happen. Possible solutions: find more money; parent volunteers; can counselor take it on? Action item: Rich will talk to Caren (counselor) to check on the possibility. Open question not answered: what will be the structure of LC for students next year?

The LC has decided on Language Arts as a viable Achievement Goal. AP English and Writer's Coach Connection are the major implementation tools for this goal.

Metrics: Doing Research as implemented in the Student Portfolios

- AP English Exam scores

- # of students in AP English

- # of students doing well in their 1<sup>st</sup> college English course

- English SAT scores

- CAHEE passing rate

Writer's Coach Connection (WCC) – under the auspices of the Community Alliance for Learning

Katie Culley, Lynn Mueller and Bob Menzimer came to report on WCC - doing extremely well this year in CPA. Teachers very high on it. 96% of students feel coaching is very helpful.

Major concern from parents: We don't want to pay for coaches and then WCC use them at some other school.

Expansion for next year: CPA and CAS; cost: ~ \$32,000

Possible payment: grant applications to BSEP (\$11,000) & In Dulci Jubilo (\$10,000) & BHSDG (how much?). Also, Kathy is looking into private funding sources (5 so far).

Action Items: find more parents to look for funding sources; Ask about employer/employee matching funds.

BHSDG summary from Chris:

Only \$3000 in account. Staff is spending money as quickly as Parent Council collects it – Need a better fundraising effort.

Need a better accounting process – Annie will give a monthly accounting to make sure of budgeting.

Action Item: Rich to confirm that Matt and Jared (math teachers) have received the \$2000 to buy overhead projector.

The meeting ended at 9:10 pm. Ofra noted that everyone participated and that a tightening up of the long agenda is needed for future meetings.

Next Meeting: 20 March 2008.